

Report To: Council

Date of Meeting: 13 May 2013

Lead Member / Officer: Cllr Barbara Smith
Lead Member for Modernising & Performance

Cllr Hugh H Evans
Leader

Report Author: Nicola Kneale & Sharon Evans

Title: Corporate Plan 2012-17, Year 3 Delivery Document (2014-15), and Cabinet Members' Corporate Plan Priorities to be delivered by 2017

1. What is the report about?

- 1.1 This report presents the Year 3 Delivery Document (2014-15) for the Corporate Plan 2012-17 (Appendix 1), and the Cabinet Members' Corporate Plan Priorities to be delivered by 2017 (Appendix 2).

2. What is the reason for making this report?

- 2.1 A decision is required to approve the final draft version of the Corporate Plan Year 3 Delivery Document, attached at Appendix 1 to this report. A Delivery Document is created for every year of the Corporate Plan. Its purpose is to outline some of the key projects that will be started and/or delivered during the financial year for each of our priorities, with the intention of illustrating how the Corporate Plan affects the work that we're doing. The document will be published on our website so it is available for both our regulators and the public.
- 2.5 With regard to Cabinet Members' priorities for 2017 (Appendix 2), Council is asked to note the Measures of Success that Cabinet Members have identified in their portfolios to deliver against each of the Corporate Plan priorities.

3. What are the Recommendations?

- 3.1 It is recommended that, subject to any agreed changes, Members approve the final draft of the Delivery Document (Appendix 1) to enable it to be translated and published.
- 3.2 That Council notes the content of Appendix 2 relating to each Cabinet Member's portfolio.

4. Report details.

- 4.1 The purpose of producing and publishing an annual Corporate Plan Delivery Document (Appendix 1) is to confirm the activity that the council will undertake

during the next financial year to support the delivery of its Corporate Plan. The activities originate from Service and Programme Plans, and progress updates will be collected through our performance management systems. Progress will be reported to Performance Scrutiny and Cabinet via our Quarterly Performance Reports. An overall evaluation of the council's progress in delivering the Corporate Plan will be included in the Annual Performance Reports published each October. The activities highlighted within the Year 3 Delivery Document are designed to have a positive impact on our Corporate Priorities and associated outcomes (benefits for our communities).

- 4.2 The Council has a clear and ambitious Corporate Plan that has been developed following extensive consultation and engagement, and summarises the expected Outcomes against each of the seven priorities for the remainder of this term of Council. In line with the Chief Executive's 'Sharpening Our Act' paper (where the need to review and sharpen the Council's measures of success for the Corporate Plan is highlighted), each Cabinet Member has been asked to identify and agree with their relevant Heads of Service Measures of Success for each of the priorities for which they are (jointly) responsible. Appendix 2 of this report provides details of what level of success the Council expects to see by 2017.

5. How does the decision contribute to the Corporate Priorities?

- 5.1 The Delivery Document (Appendix 1) is specifically designed to show what activity the council has planned for 2014-15 to support the delivery of its corporate priorities.
- 5.2 The Cabinet Members' priorities define what the Council aims to achieve by 2017 for key measures within each Cabinet Member portfolio.

6. What will it cost and how will it affect other services?

- 6.1 The Corporate Plan 2012-17 includes a five-year financial strategy which outlines the anticipated capital investment required to deliver the priorities. This strategy was developed following a Members workshop on 11th September 2012 led by the Head of Finance and Assets.
- 6.2 The Year 3 Delivery Document (Appendix 1) also includes a section on the financial implications for 2014-15.
- 6.3 There is no cost associated with delivering the 2017 Outcomes in Appendix 2.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

- 7.1 An Equality Impact Assessment was undertaken on the Corporate Plan and presented to Council on 09 October 2012.
- 7.2 No specific Equality Impact Assessment is required for this report itself, but Heads of Service will need to consider the equality impact of individual

activities mentioned in the document in order to ensure that they do not have any disproportionate detrimental impact on people who share protected characteristics.

- 7.3 Some of the activities, for example formalising plans for the delivering dropped kerbs, will have a positive equality impact and are designed to respond to the original Equality Impact Assessment of the Corporate Plan.

8. What consultations have been carried out with Scrutiny and others?

- 8.1 The Delivery Document (Appendix 1) has been developed from activity identified from draft Service Plans for 2014-15 and from Programme Plans. Activities have been further defined and refined via discussions with key personnel involved with their delivery. A draft was circulated to SLT for comment, and has been made available for online public consultation before being presented to Council for approval.

- 8.3 Consultation on Appendix 2 has taken place with SLT.

9. Chief Finance Officer Statement

- 9.1 The Corporate Plan contains high level spending plans covering 2012-17, and sets the context for the Medium Term Financial Plan. The investment outlined in the Corporate Plan is ambitious but necessary if the Council is to continue to improve key services. The Council faces a difficult few years with a challenging financial environment and should the need arise, plans are flexible enough to be changed if the financial situation changes.

10. What risks are there and is there anything we can do to reduce them?

- 10.1 There are no specific risks attached to this report. It is the role of our Corporate and Service Risk Registers to identify (and manage) the potential risk events which could lead to the council being unable to deliver its Corporate Plan.

11. Power to make the Decision

- 11.1 The Corporate Plan is a key element of the Wales Programme for Improvement (2010), which is underpinned by the statutory requirements of the Local Government Act 1999 and Local Government (Wales) Measure 2009.